



Volunteer Position Description

Grounds Coordinator

The Grounds Coordinator is responsible for ensuring that the rules and regulations regarding the club's playing fields are respected and observed. Ensuring the grounds are ready for all match days and other events and functions nominated by the Committee.

Responsible to

The Grounds Coordinator is responsible to the President of the Club.

Responsibilities and Duties

The Grounds Coordinator should:

- Liaise with the local league as and when required and have a sound understanding of the various requirements in relation to ground management;
- Understand the requirements in relation to ground management;
- Ensure that league/region/state policies in relation to ground management are observed;
- At the commencement of the season, order line marking and other equipment;
- Mark out the playing fields as required during the season;
- Coordinate the regular mowing, spraying and ground maintenance with club volunteers and other ground users;
- Ensure that all ground maintenance equipment is in safe working order;
- Ensure that field lines are clearly marked and maintained in good order for all games;
- Ensure adequate supplies of sand are available to fill holes etc;
- Advise the Committee of the overall condition of the fields to ensure continued availability;
- When required, organise the fertiliser and aeration of the grounds;
- Liaise with local Council as and when required.